

Officer Decision Record Template

Record of Decision of Neil Copley - Service Director of Finance in respect of Ingres Specialist to carry out work on Academy

Subject

The system used to control Council Tax and Non-Domestic Rates (Academy) carries out critical business tasks for the collection of revenue to the Council. An Ingres specialist has been working with IT in recent months to continue to optimise and performance tune the database and application. This has meant that planned work around a major upgrade to the database has not been able to take place. There is a requirement to extend his current contract further to now allow this work to take place. The specialist in question is a known Ingres specialist with previous experience on the Academy system and our configuration and his skills are essential to a successful upgrade to mitigate potential application downtime.

The work required from the Ingres Specialist has been extended due to an increase in requirements, especially in relation to the upgrade.

Cost of the Ingres specialist is as follows;

4 days a week for 8 weeks at the cost of £280 per day – Total cost £8,960

It is proposed that an extension to the original contract be granted for a further 8 weeks with a review at the end of that time to determine if the system is in a stable condition to no longer require the services of this Ingres Specialist.

Discussions have taken place with Neil Copley and David Robinson who agree with this decision as the way forward to remove the potential downtime of a key system of the Council.

Authority

Authority provided as per the BMBC Scheme of Delegation to Executive Officers, the spend falls under the threshold and therefore is approved by the Service Director of Finance.

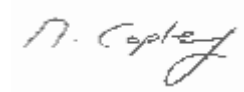
Decision Taken

To offer a contract for a maximum of 8 weeks for this work to be completed by the Ingres specialist.

Date of Decision

31/07/2020

Neil Copley



Signature

27/08/2020

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file

Officer Decision Record – Spend Approval:

The Officer Decision Record is to be used for approval to spend against your budget.

- (a) Up to £250,000 – Delegated Officer decision, **Executive/Service Director**
- (b) £250,000 to £500,000 – Delegated Member decision, **Members**
- (c) £500,000 and over – Cabinet decision, **Cabinet**